

# RMIT Vietnam Postgraduate Research Admission and Scholarship



## Application Form

### Lodge your completed application:

By post or in person: Hoang Tram, Research Office - RMIT Vietnam

Room 2.3.20, 702 Nguyen Van Linh, Tan Phong Ward, District 7, HCMC, Vietnam

By email: [phd.enquiries@rmit.edu.vn](mailto:phd.enquiries@rmit.edu.vn)

Please check the closing dates for application and scholarship applications on the RMIT Vietnam Research Admission and Scholarship Instruction Sheet or online at: <https://www.rmit.edu.vn/doctor-philosophy-phd>

## A Program Information

### I am a prospective postgraduate research student at RMIT Vietnam and wish to apply for:

- Admission to a postgraduate research program
- Scholarship for a postgraduate research program
- Admission and a scholarship for a postgraduate research program

### OR, I am currently enrolled in a postgraduate research program at RMIT Vietnam and wish to apply for:

- A postgraduate research scholarship

### Have you previously applied for a place or been enrolled in a program at RMIT?

- Yes Student ID \_\_\_\_\_

### Program applying for now

- DR204 Doctor of Philosophy (PhD) in Management
- DR205 Doctor of Philosophy (PhD) in Business
- DR220 Doctor of Philosophy (PhD) in Electrical and Electronic Engineering

### Proposed commencement period

- February
- October

Year: \_\_\_\_\_

### Campus

- Saigon South
- Hanoi

### Study Load

- Full-time
- Part-time

## B Personal Information

Title \_\_\_\_\_

Family name \_\_\_\_\_

Middle name \_\_\_\_\_

Given name \_\_\_\_\_

### Country of birth:

I am a citizen of (please specify all countries for which you are a citizen):

- Vietnam
- Other, please specify \_\_\_\_\_

### Date of birth (dd/mm/yyyy)

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### Gender

- Male
- Female
- Other

### Disability support services

RMIT Vietnam is committed to providing an accessible and supportive learning environment for all students. If you have a disability and require assistance to study, please indicate the type of support you need below:

- Hearing
- Mobility

- Learning  Vision  
 Medical  Other (please specify):

## **C** Contact Information

### 2A. PERMANENT HOME ADDRESS

House number and street name \_\_\_\_\_ Ward \_\_\_\_\_  
 District/Town \_\_\_\_\_ Province/City \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Country \_\_\_\_\_

### 2B. POSTAL ADDRESS Same as permanent home address

House number and street name \_\_\_\_\_ Ward \_\_\_\_\_  
 District/Town \_\_\_\_\_ Province/City \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Country \_\_\_\_\_

### 2C. CONTACT DETAILS

Mobile \_\_\_\_\_ Home phone \_\_\_\_\_ Email \_\_\_\_\_

### 2D. EMERGENCY CONTACT

I agree for RMIT to contact the below nominee  In an emergency  Release of study progress

Contact 's full name \_\_\_\_\_  
 Relationship \_\_\_\_\_ Occupation \_\_\_\_\_ Company \_\_\_\_\_  
 Mobile \_\_\_\_\_ Email \_\_\_\_\_

Please specify which hospital should be chosen in case of health support emergency (Tick ONE box only)

- Campus medical clinic  
 Student preference (Note: Student will be liable for hospital charges): \_\_\_\_\_

## **D** Academic Record

**Have you attempted, but not completed, a Professional Doctorate by Research or Doctor of Philosophy (PhD) program at another institution in the past 3 years?**

- Yes  No

If yes, you must attach an official letter from your previous/current institution(s), as per the requirements set out in the application checklist (section K). Please also include the program in the list of academic qualifications below.

**List all academic qualifications you are currently enrolled in, or you have previously attempted or completed** (in the order of postgraduate research, postgraduate coursework, or undergraduate). Please provide certified copies of all academic transcripts and graduation certificates.

**Full name of qualification:** \_\_\_\_\_  Completed

Full name of Institution: \_\_\_\_\_

Country of Institution: \_\_\_\_\_

Duration of qualification (years): \_\_\_\_\_  Full-time  Part-time

Date of commencement (month/year): \_\_\_\_\_ Date of completion (month/year): \_\_\_\_\_

Level of study:  Postgraduate research  Postgraduate coursework  Undergraduate

**Full name of qualification:** \_\_\_\_\_  Completed

Full name of Institution: \_\_\_\_\_

Country of Institution: \_\_\_\_\_

Duration of qualification (years): \_\_\_\_\_  Full-time  Part-time

Date of commencement (month/year): \_\_\_\_\_ Date of completion (month/year): \_\_\_\_\_

Level of study:  Postgraduate research  Postgraduate coursework  Undergraduate

**Full name of qualification:** \_\_\_\_\_  Completed  
Full name of Institution: \_\_\_\_\_  
Country of Institution: \_\_\_\_\_  
Duration of qualification (years): \_\_\_\_\_  Full-time  Part-time  
Date of commencement (month/year): \_\_\_\_\_ Date of completion (month/year): \_\_\_\_\_  
Level of study:  Postgraduate research  Postgraduate coursework  Undergraduate

**Full name of qualification:** \_\_\_\_\_  Completed  
Full name of Institution: \_\_\_\_\_  
Country of Institution: \_\_\_\_\_  
Duration of qualification (years): \_\_\_\_\_  Full-time  Part-time  
Date of commencement (month/year): \_\_\_\_\_ Date of completion (month/year): \_\_\_\_\_  
Level of study:  Postgraduate research  Postgraduate coursework  Undergraduate

If you have attempted or completed more than four qualifications, please provide details of each in your CV/resume and provide transcripts.

## **E** Research Experience

**Have you completed a significant research project or thesis during a fourth year or postgraduate program?**

Yes  No

If yes, please provide details and attach a copy of any examiners' or supervisors' reports (if available):

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**Have you gained any research and/or relevant professional experience during you career that would assist you to conduct your proposed research?**

Yes  No

If yes, please attach a CV/resume with further details of your role and relevant professional/research experience gained, including details of any research outputs.

**Have you authored or co-authored any research publications or exhibited or produced works?**

Yes  No

If yes, please attach full bibliographic details of the publication or exhibition including order of authorship, extent of involvement and whether the work was refereed, assessed or judged. Attach the front page of text publications or the relevant page of an exhibition catalogue or programme.

**Have you ever received any scholarship, award or other recognition for academic achievement?**

Yes  No

If yes, please provide brief details:

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## **F** Capacity To Undertake Full Or Part Time Study

Please indicate the arrangements in place to enable you to commit to full time (an average of at least 4 days per week over the course of the year) or part time (an average of at least 2 days per week over the course of the year) study and attach evidence of support from your employer, if relevant.

**H****Sponsorship Arrangements**

Will you be sponsored by a home government, company or Scholarship body during your candidature (including top ups provided by or other funding body)?

Yes  No

If yes, please provide the following details:

Funding provider: \_\_\_\_\_

Financial support offered: \_\_\_\_\_

Duration of support: \_\_\_\_\_

**I****Proposed Supervisors**

Do you have preferred supervisors for your research?

Yes  No

If yes, please provide the following details:

Location:

Senior supervisor name: \_\_\_\_\_  Vietnam  Melbourne

Joint senior supervisor name: \_\_\_\_\_  Vietnam  Melbourne

Associate supervisor name: \_\_\_\_\_  Vietnam  Melbourne

Have you discussed your proposed research with your preferred supervisors?

Yes  No

**J****Applicant Declaration****Privacy statement**

The information collected on this form will be used to assess your eligibility for entry into the program you have applied for. University staff assessing applications will have access to the information provided. RMIT University's Privacy Statement is available at [www.rmit.edu.au/privacy](http://www.rmit.edu.au/privacy)

**Please read and sign the following declaration.** This application is not valid unless signed and dated.

- I declare that to the best of my knowledge the information supplied in this application and supporting documentation is correct and complete. I will notify RMIT Vietnam immediately of any change to my personal details.
- I acknowledge and accept that the provision of incomplete, inaccurate or fraudulent information with this application or the withholding of relevant information may result in the withdrawal by the University of any offer, and that this withdrawal may take place at any stage during the course of study.
- I understand that the release form allows information including my personal details and information about my academic and financial records to be released. This permission is granted provided the University releases information only for the reason(s) nominated and only after proper identification has been made.
- I understand that RMIT Vietnam may be required to release information about my status as a student to other bodies as part of its legal requirements within Vietnam and Australia.
- I understand that RMIT Vietnam reserves the right to discontinue or alter any program, course/subject, fee, admissions requirement, staffing or other arrangement without prior notice.
- I accept that the application and supporting documentation become the property of RMIT University and are not returnable.

**Handwritten** applicant signature:

Date:

Please ensure that all sections of this form are completed, including the application checklist in section K below, and all supporting documents have been attached. Incomplete applications cannot be accepted.

## **K** Application Checklist

You must ensure that you have completed all sections of the application form and attached all required documentation.

**Incomplete applications cannot be assessed.**

You must submit all mandatory requirements; you may also need to submit supplementary documentation. Please refer to each section of the application form to confirm what, if any, supplementary documentation is required.

### **Mandatory requirements**

I have attached:

- Certified or original copies of academic transcripts and graduation certificates for all programs I am currently enrolled in, have previously attempted and have completed.  
Transcripts must show:
  - all numeric marks or grade point average (GPA)
  - for completed programs, proof of conferral or completion
  - the institution's grading system (this may be a separate document or included on the transcripts)
- My research proposal (section I)  
You must attach a substantive research proposal that is 2 to 5 pages in length which articulates the intent, significance and originality of the proposed topic using the following headings:
  - a) title / topic
  - b) research questions to be investigated in the context of existing research/literature in the area
  - c) significance and impact of the research
  - d) methodology / research tasks required to undertake the research
  - e) particular needs (e.g. resources, facilities, fieldwork or equipment that are necessary for your proposed research program, if applicable)
- Evidence that I satisfy the English Language Proficiency requirements. Please refer to [www.rmit.edu.au/international/english-equivalent](http://www.rmit.edu.au/international/english-equivalent) for further details
- An extract from the official handbook or website detailing the course duration, structure and credit point weighting for each unit for degrees listed in Section D as my transcripts do not detail credit point weights or research components
- A CV or resume with details of my professional and research experience, including my academic qualifications, publications and exhibitions (please include full bibliographic details of publications or exhibitions, including order of authorship, extent of involvement and whether the work was refereed, assessed or judged) (section E)
- A statement from my employer detailing working arrangements during my candidature (section F)
- A copy of my National ID or passport
- Two photographs (3x4 cm) taken within the last 6 months
- Receipt of non-refundable application fee of US\$100
- Any additional requirements, as listed in the Information Sheet
- Certified translations of all documents not in English. These documents bear the sealed or stamped of an accredited translator or Notary or equivalent.

### **Supplementary documentation**

I have attached:

Section D

- Official letter from your previous/current institution, if you have attempted, but not completed, a Professional Doctorate by Research or Doctor of Philosophy (PhD) program at another Australian institution in the past 3 years.  
This letter must detail all of the following:
  - total consumed EFTSL (Equivalent Full-time Student Load),
  - commencement date,
  - academic load changes (full-time / part-time),
  - any leave of absence / suspension periods,
  - date of cancellation of enrolment,
  - confirmation of candidature or other milestones complete.

Section E

- Examiners' or supervisors' reports for major research projects/theses.
- The front page of text publications and/or the relevant page of an exhibition catalogue or programme.
- Evidence of awards, scholarships, or other recognition for academic achievement.