Cross-Campus/ Inter-location
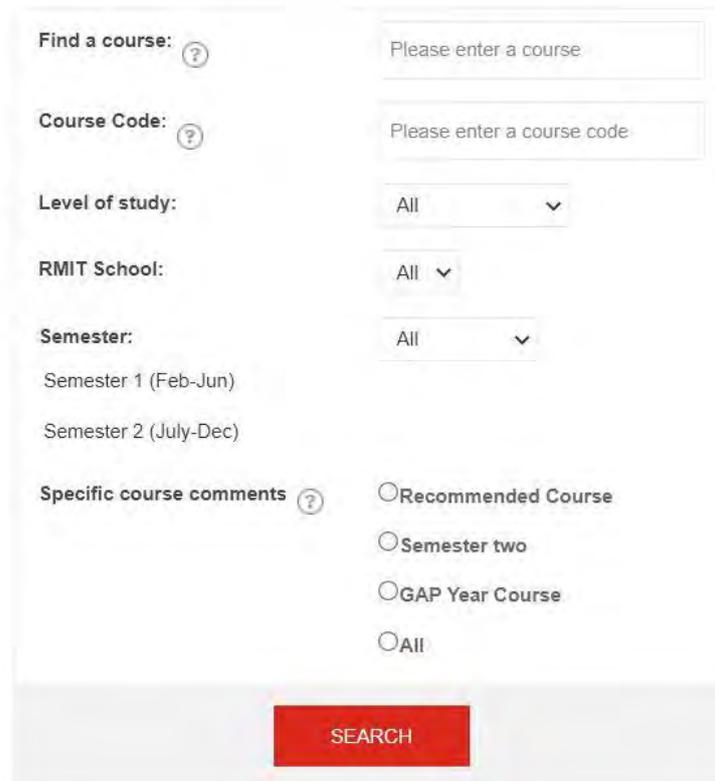
Study Plan Guide

Step 1: Choose remaining courses at RMIT Vietnam

- Go to the [Online enrolment system (OES)](#)
- Choose courses you have not studied and have not planned to study at RMIT Vietnam until Cross-Campus semester(s).
- Provide 6 to 8 courses each semester to ensure you have sufficient back-up options.
- It is highly recommended to save your general electives (GE).
- Introduction, contextual and core courses are easier to find equivalents than final-year or project-based courses.

Step 2: Choose courses at RMIT Melbourne

- Course Search: Go to ["Study abroad and Exchange course search"](#)

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- Course detail search: Go to "Enrolment program structures"

Find your enrolment program structure

Program code [   ]

Level of study [All ▾]

Campus [All ▾]

[Search]

About RMIT enrolment program structures.

- Elective course search: Use "Electives search tool"

Electives Search

Explore courses offered as electives at RMIT, including undergraduate University electives and postgraduate electives, using the search fields below.

Hint: Press down CTRL to select multiple options

Subject Area:	ACCT-Accounting AERO-Aerospace Eng & Tech AERS-Other Ag, Enviro & Related ARCH-Architecture & Urban Env AUTO-Automotive Eng & Tech BAFI-Banking, Finance & Related BESC-Behavioural Science	Semester:	JanJun2022 JulDec2022 OFFSe22022 Offsh3 22 PGRDFlex22 Sem 1 2022 Sem 2 2022 UGRDFlex22 Viet1 2022 Viet2 2022 Viet3 2022
* Level of study:	-- Select -- ▾	Campus:	Brunswick Bundoora City HKG Arts Online RMIT VNM SIM
Mode of study:	Face-to-Face Internet Workplace	Description:	[ ]

[Search] [Reset]

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- **Important note:**
    - Click on each course to read more information about the course.
    - Check "Teaching periods" column to see if your preferred courses are normally taught in the semester you apply.
    - Ensure the selected courses are available in your preferred semester and campus.
    - All selected courses should be taught at one campus.
    - You will need to be enrolled as a full-time student while you are in Australia (36 – 48 RMIT credit points).

Step 3: Fill in your study plan(s)

- The study plan form is available to download here.
- If you go for 2 semesters, make sure you prepare one separate study plan for each semester

Global Experience Cross Campus/Interlocation Study Plan

Please use this form to gain approval for Cross Campus or Interlocation studies. If you are studying abroad for multiple semesters you need a study plan for each semester. You must submit your study plan via RMIT Connect at https://rmit.service-now.com/connect/

Student Name		Student ID	
Student Program	**Table 1**		
RMIT Home Campus		RMIT Host Campus	
Commencing Semester	☐ S1 ☐ S2 ☐ S3	Duration of Semesters	☐ 1 semester ☐ 2 semesters

Proposed Courses

Courses for semester:		Year of study:	

RMIT Home Campus Course Code	RMIT Host Campus Course Code	RMIT Course Name	Approved?	Decision Comment
		Table 2		

Student Declaration

I agree to:
Enrol only in courses that are approved on this study plan while studying abroad
Fulfil all pre-requisite requirements of these approved courses
Notify my home School/College of any required changes to my study plan

Signature	Date
Table 3	

Plan Approval

College/School

I confirm that the proposed course selections fits within the student's RMIT program structure.

Signature	Date

RMIT Vietnam Connect Endorsement (RMIT Staff use only)

RMIT Vietnam Global Experience Office
E: mobility@rmit.edu.vn
F: https://www.facebook.com/rmitvn.globalexperience
May 2022 version

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Study Plan Guide

3.1. Fill in required information in Table 1.

Student Name		Student ID	
Student Program			
RMIT Home Campus		RMIT Host Campus	
Commencing Semester	☐ S1 ☐ S2 ☐ S3	Duration of Semesters	☐ 1 semester ☐ 2 semesters

- **Commencing Semester:** check the first RMIT Vietnam semester that you go aboard.
- **Duration of Semesters:** if you go for 2 semesters, please check "2 semesters" for 2 study plans.
- **RMIT Home Campus:** choose "RMIT Vietnam" from the drop-down list
- **RMIT Host Campus:** choose "RMIT Australia" from the drop-down list.

3.2. Fill Table 2 with your chosen courses

Proposed Courses

Courses for semester:			Year of study:		
RMIT Home Campus Course Code	RMIT Host Campus Course Code	RMIT Course Name		Approved?	Decision Comment
				○	
				○	
				○	
				○	
				○	

- **Courses for Semester**: choose semester that the study plan will represent for at RMIT Melbourne (RMIT Melbourne only have 2 semesters: Semester 1 and Semester 2).
- **Year of study**: choose the year you will study in RMIT Melbourne
- **RMIT Home Campus Course Code:**
  - Course code: fill in RMIT Vietnam course code that you want to bring to study at RMIT Melbourne.
  - General elective: Fill in "GE" if you bring general elective.

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- **RMIT Host Campus Course Code** and **RMIT Course Name**: fill in with RMIT Melbourne Course Code and Course Name:
  - For GE courses that you intent to bring to Melbourne, please write the exact course title and course code in RMIT Melbourne.
  - Be noted that RMIT Melbourne courses may have different courses codes.
  - The content in 2 columns must match the rows.
- **Approved** and **Decision comment**: Please leave it blank, these are for School to fill in.

3.3. Fill Table 3 for "Student declaration"

Student Declaration

I agree to: Enrol only in courses that are approved on this study plan while studying abroad Fulfil all pre-requisite requirements of these approved courses Notify my home School/College of any required changes to my study plan	
Signature	Date

- Input your name in "Signature" box and the date you complete this study plan
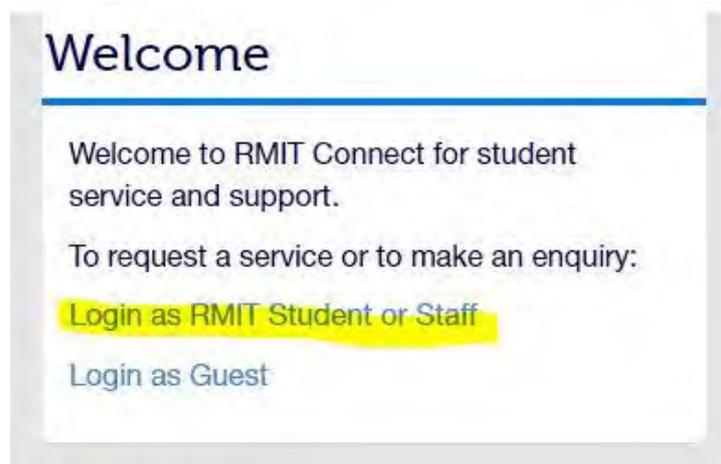
Study Plan Guide

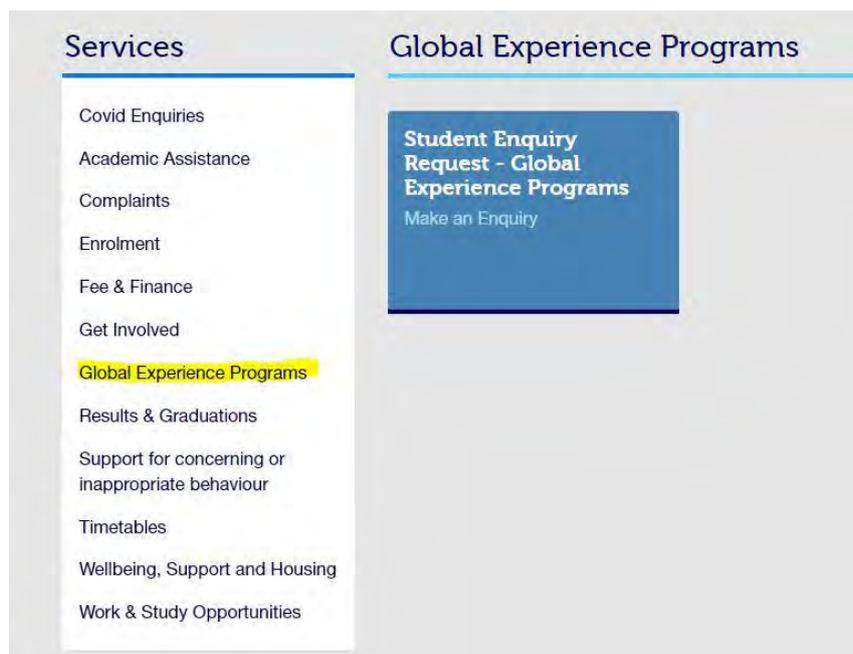### Step 4: Submit your Study Plan to Student Connect for approval

- Go to [Student Connect portal](#) or access the link attached on top of the study plan form

Please use this form to gain approval for Cross Campus or Interlocation studies. If you are studying abroad for multiple semesters you need a study plan for each semester. You must submit your study plan via RMIT Connect at https://rmit.service-now.com/connect/

- Log in the portal with your RMIT student account

Welcome

Welcome to RMIT Connect for student service and support.

To request a service or to make an enquiry:

Login as RMIT Student or Staff

Login as Guest

- Go to Global Experience Programs and choose Student Inquiry Request

Services

Covid Enquiries

Academic Assistance

Complaints

Enrolment

Fee & Finance

Get Involved

Global Experience Programs

Results & Graduations

Support for concerning or inappropriate behaviour

Timetables

Wellbeing, Support and Housing

Work & Study Opportunities

Global Experience Programs

Student Enquiry Request - Global Experience Programs
Make an Enquiry

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- A Student Enquiry Request box will show up as below

- For **Question**, choose "Submit a study plan".
- For **Description of Enquiry**, please write your personal information (Student number, Exchange programs, Duration of semesters).
- Attach your study plan(s).

- **Important note:**
    - Should you have any troubles in completing your study plan, kindly seek advice from Senior Student Advisor via Student Connect portal.
    - Make sure you submit the study plan to Student Connect for approval at least 6 weeks prior to the application deadline