

# Application for a Conditional eCoE



## Student details

Student name:

RMIT Applicant/  
Student ID number:

## Return completed form to RMIT University:

**Applicant Portal:**  
student-rmit.studylink.com

**Email:**  
intladmissions@rmit.edu.au

**Tel.** +61 3 9925 5156

**In person:**  
Study@RMIT  
Level 1, RMIT Building 22  
330 Swanston Street  
Melbourne VIC 3000 Australia

**Fax:** +61 3 9663 6925

At the discretion of RMIT International, a conditional eCoE may be issued when a student visa application needs to be lodged before all conditions on an offer have been met.

RMIT University's authorised representatives must ensure that the following terms are clearly explained to all students applying for a conditional eCoE:

- Each request for a conditional eCoE will be assessed on an individual basis by RMIT University, after taking into consideration such factors as the likelihood of the student meeting all conditions, number of places in a particular program etc. The decision to issue a conditional eCoE in any given case will rest with RMIT International only.
- The total deposit specified in the student's offer letter, including the Overseas Student Health Cover amount, must be paid in order for RMIT University to process a conditional acceptance.
- Upon meeting the conditions stated in the offer letter, all supporting documents must be forwarded to RMIT International immediately for an urgent processing.
- Students will not be permitted to enrol at RMIT University until all conditions in the offer letter have been met.
- If the student does not meet the conditions stated in his/her offer letter, the eCoE(s) will be cancelled and the Department of Home Affairs will be notified.
- If a student receives a conditional eCoE but is then unable to meet the conditions stated in his/her offer letter, any deposit paid will be refunded in accordance with the RMIT University Refund Policy:  
[rmit.edu.au/study-with-us/international-students/apply-to-rmit-international-students/fees-and-scholarships/refunds](http://rmit.edu.au/study-with-us/international-students/apply-to-rmit-international-students/fees-and-scholarships/refunds).
- Any expenses (including travel expenses) that the student may incur resulting from conditions not being met are the student's responsibility and RMIT University will not be liable in any way.

## Agent declaration

*As RMIT University's authorised representative, I assume responsibility for ensuring that all of the terms above have been clearly explained to the student named on this form:*

Signature:

Name:

Position:

Date:

RMIT representative stamp:

## Student declaration

*I have read and understood the above terms pertaining to the application for a conditional eCoE.*

Signature:

Date:

## RMIT International Office use only

Approved  Not approved Reason (If not approved): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_