

## Global Experience Study Plan

### Instructions

The study plan is to approve courses which are eligible for credit towards your RMIT program. It is your responsibility to ensure that the courses listed on this study plan application are in your program structure and you should seek advice from your Program Manager or, for College of Business students Business Central or, for RMIT Vietnam students, please visit RMIT Connect to speak to a senior student advisor before submitting this application. Please visit: <https://www.rmit.edu.au/students/student-essentials/program-and-course-information/enrolment-program-structures> for information of your program structure.

### Steps

1. Fill out the Study Plan form and submit to your College/School via RMIT Connect Portal  
**please note:** Melbourne Cross Campus students are only required to complete Part A. RMIT Vietnam Cross Campus students are still required to complete Part B
2. If you require additional course information from the host institution, please contact the Global Experience Office as per the contact details below
3. When you have received the approved form back, please upload to your Mobi application

### Global Experience Contacts

General and short-term program enquiries: [global.experience@rmit.edu.au](mailto:global.experience@rmit.edu.au)

Semester Exchange enquiries: [global.semester@rmit.edu.au](mailto:global.semester@rmit.edu.au)

Work-based program enquiries: [global.work@rmit.edu.au](mailto:global.work@rmit.edu.au)

RMIT Melbourne students - Please visit RMIT Connect at our Melbourne City Campus to speak to a Global Experience Peer Advisor.

RMIT Vietnam students - Please visit the International Office at 1.1.024 (SGS) and 1.1.006 (HN) to speak to a Global Mobility peer advisor.

### Credit Equivalence Guide

Host Country	Equivalent to 48 RMIT credit points	Equivalent to 12 RMIT credit points
U.S.A.	12-15 credit points	3 credit points
Europe	30 ECTS (European Credit Transfer System)	7.5 ECTS
U.K.	60 credit points or 30 ECTS	15 credit points or 7.5 ECTS
Mexico	48 credit points	12 credit points
Hong Kong	12 credit points	3 credit points
All Other	Contact the Global Experience Office for each partner	

# Global Experience Study Plan

Student Name		Student ID			<b>Semester Program</b> <input type="checkbox"/> Exchange <input type="checkbox"/> Study Abroad <input type="checkbox"/> Cross campus / inter-location	<b>Short Term Program</b> <input type="checkbox"/> Summer / winter <input type="checkbox"/> Work based <input type="checkbox"/> Other _____	<b>Other</b> <input type="checkbox"/> Dual award (Engineering)
Host Institution		RMIT Program Name					
Host Country		RMIT Study Period	Sem: _____	Year: _____			
Host Campus		Host Study Period	Sem: _____	Year: _____			

## Part A - All students

### Student Approval:

I confirm that...

1. I understand that I need to study a Full Time load at RMIT and host institution <sup>#1</sup>
2. I understand the process to obtain new course approvals and that it is my responsibility to obtain approvals for any new changes
3. I have sought advice on my program structure from my college/school
4. I have listed courses at an appropriate study level for my program plan

### College / School Academic Approval:

I confirm that...

1. The proposed program fits within the student's RMIT program structure

Student:

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Date*

Program Coordinator/Manager:

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Date*

## Part B - Semester exchange/credit equivalency approvals (not applicable to Melbourne Cross Campus students)

RMIT Course Code	RMIT Course Name	RMIT Credit Points	E <sup>#3</sup>	Host Course Code	Host Course Name	Host Cred-Points	Approver			
							Name	Signature	Equivalent	Comments
			<input type="checkbox"/>						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> M <sup>#2</sup>	
			<input type="checkbox"/>						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> M <sup>#2</sup>	
			<input type="checkbox"/>						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> M <sup>#2</sup>	
			<input type="checkbox"/>						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> M <sup>#2</sup>	
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			<input type="checkbox"/>						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> M <sup>#2</sup>	
			<input type="checkbox"/>						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> M <sup>#2</sup>	

<sup>#1</sup> This item applies to Semester Exchange Programs only

<sup>#3</sup> Is this course an elective?

\*If applying for 2 semesters, complete 1 Study Plan per semester

<sup>#2</sup> More information required