## Company Profile

<table>
<thead>
<tr>
<th>Name: A8 Resource Co. Ltd's Client</th>
<th>Attach Company Logo to Email.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address: Ho Chi Minh City</td>
<td>It will be inserted here.</td>
</tr>
<tr>
<td>Size: 500+ employees</td>
<td></td>
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<tr>
<td>Website:</td>
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</tbody>
</table>

### Company Description:
The Client is involved in the areas of automotive and industrial technology, consumer goods, and building technology globally through a worldwide network of Research and Development, Manufacturing and Sales/Services.

- Post the Job online in the Graduate Employment Opportunities section of the RMIT Vietnam Alumni website. Note that this is viewable to the public.

## Job Description

### Responsibilities:
- Assisting HR Country Lead in setting up HR functions in the countries with different legal entities.
- Take care of special projects and new set ups, new initiatives and IT projects.
- Assistance in Improvement and Establishment of personnel processes.
- Supporting implementation and coordination of Talent Relationship Management programs.
- Coordinate and collate reporting for the country.
- Handle other tasks as assigned by the HR Country Lead

### Requirements / Skills:
- Leadership potential and an entrepreneurial mind.
- Initiative and a high level of commitment.
- Good spoken and written English
- Intercultural skill
- Master degree in applied business administration / management / human resource; postgraduate studies welcome but not essential.
- Excellent academic achievements (GPA > 4.8/5.0 for bachelor’s degree).
- Initial practical experience in HR but must not exceed 5 years working experience.
- At least 3 months international experience, for example international internship or overseas studies covering three (3) consecutive months.

### Job Type: Full-Time

### Job Level: Entry

### Department: Human Resource

### Salary: Negotiable
<table>
<thead>
<tr>
<th>Location</th>
<th>Ho Chi Minh City</th>
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<tr>
<td>Close Date</td>
<td>29 Jun 2013</td>
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**Contact Information**

- **Name:** Ngân Phạm (Vicky)
- **Phone:** +84(8) 3910 1060
- **E-mail:** vicky@greatcareerlife.com